

Memorandum

To: Chief Executive Officers, Federally Qualified Health Centers operating in Oregon

From: Dave Baden, OHA CFO, and Kristen Dillon, Health Centers and Clinics Branch Lead

Date: March 29, 2021

Subject: Financial support for expansion of COVID-19 vaccination services in your Centers

We remain grateful for and impressed by the work your Centers are doing to address the COVID-19 pandemic in some of our state's most impacted communities. Thank you.

We know that many of you are planning to expand your capacity to administer COVID-19 vaccines, and we want to inform you about funds available to help make that possible. Time is of the essence here. We are racing the variants and expect a significant increase in volume that we want to move quickly to benefit Oregonians.

Please make use of available financial resources to expand your vaccination operations in ways that are sustainable and recognize the high level of strain that this year has placed on your leadership and staff. As you consider scaling up to meet the coming rise in vaccine supply, consider doing things like the following examples:

- Rental of spaces like vacant retail locations or church buildings that will allow you to operate large scale vaccination without daily setup and takedown
- Contracting with agencies that can provide help that offloads your staff such as directing traffic, facility setup, patient navigation support, and loading and unloading mobile clinic equipment.
- Purchasing tents, mobile electronics, and, if they are integral to your efforts, dedicated vehicles for mobile clinics.

In order to cover the costs, you have the following options which we request that you access in this order:

- Billing for vaccine administration, for which you will be reimbursed at your Prospective Payment System rate for Medicaid beneficiaries.
- Federal funds coming to your Centers for vaccination and pandemic response from the federal government under the American Recovery Act, a total of \$7B nationwide.
- If the two above do not cover your expected costs, then FEMA funds administered through the Oregon Health Authority are available. OHA will need to contract with you in order to access this money, and you eventually will need to submit documentation of the

expenditure and attest that the expense was not otherwise reimbursed. Receipts for purchases and contracts are the most straightforward to reimburse. For operating costs, detailed information such as timecard information on involved staff is required. If you feel like you will need reimbursement in this way, please contact [Kristen Dillon](#) for additional information.

Thank you again for all you are doing for Oregonians.

