# CHC PRAPARE READINESS ASSESSMENT:
# PLAN YOUR NEXT STEPS

PRAPARE implementation Toolkit can be found at http://www.nachc.org/research-and-data/prapare/toolkit/

## Culture of Organization

| If you scored... | Consider the following: | Resources |
|---|---|---|
| **Not Yet Prepared** | **PRAPARE Perception & Staff Engagement**<br>• Inform staff of social determinants of health (SDH) principles and return on investment at staff meetings<br>• Support staff in connecting the dots between SDH work and the CHC mission to serve community needs<br>• Share and repeat the importance of data collection for patient care and advocacy<br>**Project Management**<br>• Convene a team of colleagues who have an interest or passion in SDH<br>• Identify an SDH champion or lead | • YouTube Recording: PRAPARE 101<br>• Visit OPCA's SDH Overview and Research webpage<br>• Powering Healthier Communities: November 2010<br>• Community Health Centers Address the Social Determinants of Health fact sheet |
| **Moderately Prepared** | **Prioritize SDH into CHC Strategy**<br>• Find organizational opportunities in which PRAPARE screening aligns with existing work such as PCMH, SBIRT, patient intake formularies, etc. to narrow ways in which your organization can pilot SDH screening<br>• Develop and maintain a work plan for PRAPARE implementation<br>**Build SDH Engagement**<br>• Grow your SDH team that consists of relevant staff such as Admin, Provider champion, MA/Nurse, Outreach worker/CHW, QI Specialist, IT Specialist, Operations Manager, Behavioral Health Director, Patient Advocate, etc.<br>• Provide SDH learning opportunities for staff to attend Commit to SDH | • Chapter 1 of the PRAPARE Toolkit: Understand the PRAPARE Project<br>• Chapter 2 of the PRAPARE Toolkit: Engage Key Stakeholders and Answer Commonly Asked Questions |
| **Highly Prepared** | **Build SDH Capacity**<br>• Build in FTE for staff to focus on SDH engagement and implementation<br>• Embed PRAPARE screening into your health transformation goals through the HRSA EHB activities and/or strategic plan<br>**Build SDH into CHC mission**<br>• Embed SDH principles in new staff onboarding<br>• Include SDH mission into job description | |

This resource was adapted from the PRAPARE Project

# Leadership & Management

| If you scored… | Consider the following: | Resources |
|---|---|---|
| **Not Yet Prepared** | **Engage Leadership with Facts & Data**<br>• Share the value of SDH with your leadership and board members<br>• Make the case that the benefits of focusing on SDH and SDH screening implementation outweigh the cons<br>**Quality and Efficiency**<br>• Find and share the organizational opportunities in which PRAPARE screening aligns with existing work such as PCMH, SBIRT, patient intake formularies, etc. to narrow ways in which your organization can pilot SDH screening<br>• Engage leadership to identify goals and objectives for SDH implements | • Chapter 2 of the PRAPARE Toolkit: Engage Key Stakeholders and Answer Commonly Asked Questions<br>• YouTube Recording: Assessing and Addressing the Social Determinants of Health Using PRAPARE – Experience from California |
| **Moderately Prepared** | **Seek Commitment from Leadership**<br>• Agree to pilot PRAPARE screening on a small scale to test and report back<br>• Acquire staff FTE to build SDH capacity<br>**Develop a Work Plan**<br>• Develop SMART goals<br>• Identify an implementation team and define roles and responsibilities amongst team<br>• Identify a timeframe<br>• Collect and measure quantitative and qualitative date of PRAPARE implementation<br>**Report to Leadership, Staff and Relevant Community Partners**<br>• Document findings and share with leadership and staff on a regular basis & invite feedback | • Chapter 3 of the PRAPARE Toolkit: Strategize the Implementation Process |
| **Highly Prepared** | **Make it Official**<br>• Include SDH work into the strategic plan<br>**Become and SDH Driven Leader**<br>• Establish ongoing touch-points with leadership to keep them informed of PRAPARE progress/challenges and data<br>• Use SDH data to building partnerships/MOUs with CBOs to meet the unmet needs of patients<br>• Look long term: consider opportunities to use SDH data in policy maker education and messaging the value of the health center with key stakeholders | |

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# Workflow and Process Improvement

| If you scored… | Consider the following: | Resources |
|---|---|---|
| **Not Yet Prepared** | **Assess Current Workflows**<br>• Understand and assess organizational priorities, feasibility, and readiness for implementation<br>• Confirm PRAPARE opportunities of alignment with key initiatives and clinic workflow<br>**Strategize Implementation**<br>• Develop SMART Goals<br>• Identify leaders and implementation team and involve them early in conversations | • Chapter 3 of the PRAPARE Toolkit: Strategize the Implementation Process<br>• YouTube Recording: Strategizing Workflow Models to Implement PRAPARE to Collect Standardized Data on Social Determinants of Health |
| **Moderately Prepared** | **Test PRAPARE Workflows on a Small Scale**<br>• Pilot a workflow on a segment of your patient population with an SDH champion and monitor results<br>• Develop patient-centered materials appropriate for you patient community<br>• Use QI techniques to manage and test workflows such as PDSAs<br>**Track and Respond to PRAPARE Implementation Promising Practices and Challenges**<br>• Tweak and improve workflows as needed<br>• Create a space to allow patients to provide feedback<br>**Seek Expertise and Report Findings with Peers**<br>• Reach out to peers and experts for consultation<br>• Share/publish your lessons learned with your peers | • Chapter 5 of the PRAPARE Toolkit: Develop Workflow Models<br>• Review OPCA's Empathic Inquiry approach to SDH screening<br>• Chapter 7 of the PRAPARE Toolkit: Understand and Evaluate Your Data |
| **Highly Prepared** | **Organizational Spread**<br>• Make it part of the Standard Operating Procedures<br>• Invest in current and new staff FTE to support implementation and spread<br>**Become Leaders in Health Care Transformation**<br>• Report and share CHC successes and strategies in PRAPARE implementation workflows and data collection with local and national partners<br>• Elevate CHC innovative practices with local and national partners | • YouTube Recording: Integrating Clinical and Non-Clinical Care to Address the Social Determinants of Health<br>• YouTube Recording: Community Health Worker PRAPARE Webinar 1 – Michigan PCA<br>• YouTube Recording: Community Health Worker PRAPARE Webinar 2 – Michigan PCA |

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# Technology

| If you scored… | Consider the following: | Resources |
|---|---|---|
| **Not Yet Prepared** | **Assess Data Reporting Infrastructure**<br>• Identify resources available to leverage and gaps to invest in<br>• Introduce and/or increase partnerships with local Health Center Control Networks (HCCN) and Electronic Health Record (EHR) vendors for data workflow, reporting, and analytic support<br>• Seek funds for data reporting resources | • EHR introduction videos on the NACHC PRAPARE YouTube Channel |
| **Moderately Prepared** | **Prioritize Staff Time for Data Reporting and Analytics**<br>• Dedicate some staff FTE to focus on data reporting and analytics<br>• Provide training to understand the utility of data and analytics to all staff<br>**Build HIT and Data Reporting Capacity**<br>• Dedicate FTE for in-house data reporting and analysis to appropriate staff and/or hire data and analytics staff<br>• Provide training to understand the utility of SDH data and analytics<br>• Work closely with your EHR vendors to make necessary modifications for PRAPARE implementation and data collection<br>**Demonstrate Value of Interventions that Address SDH**<br>• Track enabling (non-reimbursable) services<br>• Produce visual representation patient data to inform CHC priorities<br>• Share SDH and enabling services data with CCOs and CBOs | • Chapter 4 of the PRAPARE Toolkit: Technical Implementation with Electronic Health Record PRAPARE<br>• See "Data-Documentation-with-PRAPARE-ICD-10-LOINC-Codes-2016-8-24" in PRAPARE Toolkit Chapter 6: Develop a Data Strategy<br>• Chapters 6 &7 of PRAPARE Toolkit: Develop a Data Strategy & Understand and Evaluate Your Data |
| **Highly Prepared** | **Become a Data Driven Organization**<br>• Develop a PRAPARE data strategy or roadmap with plans for data access, sharing, reporting, validation, and analysis (in partnership with HCCN as needed)<br>• Engage and train staff on how to produce reports and use SDH data to demonstrate impact<br>• Build population management and quality improvement plans based on data<br>• Engage board members to build a data department or data warehouse to share data network wide<br>• Invest in a data warehouse or aggregation tools to access, analyze, and report SDH community data<br>**Strategize Responses to SDH Data**<br>• Identify potential SDH interventions and what enabling services to leverage or deliver<br>• Engage senior leaders and staff to use data to make strategic decisions<br>• Share promising practices for using SDH data for population management, risk stratification, or risk adjustment with CHC peers | • Webinar recording on PRAPARE YouTube Channel: Findings from PRAPARE: Data Analyses Regarding SDH and Health Outcomes<br>• PRAPARE Population Management Example<br>• Chapter 9 of the PRAPARE Toolkit: Respond to Social Determinants Data with Interventions |

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