

PRAPARE IMPLEMENTATION & SPREAD MILESTONES FOR CHCS

	Assess Readiness	Strategize Implementation	Test & Collect Data	Report & Act
Milestones	Define next steps from CHC PRAPARE Readiness Assessment	Mobilize key staff to disseminate PRAPARE information	Roll out PRAPARE implementation and technical assistance	Develop a data strategy and set goals
	Confirm opportunities of alignment with key initiatives and clinic workflows	Develop SMART organizational goals for PRAPARE implementation	Collect PRAPARE data through EMR and templates for future data analysis	Support staff in extracting, reporting, & visualizing PRAPARE
	Gain organizational buy-in for PRAPARE from leadership and clinic champions	Create a PRAPARE work plan, team, project lead, and evaluation strategy	Build capacity to respond to data collection and analysis needs	Analyze data and share PRAPARE data with providers, leadership, board members and community stakeholders
Activities	Complete CHC PRAPARE Readiness Assessment to identify strengths and gaps in capacity	Plan project rollout including success measures/evaluation objectives, team roles & goals, responsibilities, and expectations for CHC staff	Train required CHC staff to collect data, input data in the EMR and pull data out in reports	Report data and validate with internal and external stakeholders and local community as appropriate
	Develop and test messaging around PRAPARE as a strategic priority that adds value to existing work and/or priorities	Acquaint staff with functionalities of PRAPARE EHR template (available in Chapter 4 of PRAPARE Toolkit)	Provide opportunities for CHC staff to share feedback, experience and progress on PRAPARE data collection	Develop materials highlighting PRAPARE data and its impact to advance policy, payment, and population health
	Understand and assess organizational priorities, feasibility, and readiness for implementation	Conduct crosswalk of existing SDH data collection & develop workflow, kick-off meeting, curriculum materials	Test & track implementation process using PDSA. Document lessons learned & needs for improvement	Build quality improvement and population improvement plans based on the data
	Establish and PRAPARE team (ex: Behavioral Health Director, CHW Supervisor, EMR Specialist, Enabling Service Managers, etc)	Engage and share plans with executive leadership and board members	Engage community partners and/or vendors to respond to SDH needs and track interventions/services provided	Evaluate process and consider ways to evolve care team to iterate in next phase (if necessary)
Resources	Read PRAPARE Toolkit Chapter 1: Understand the PRAPARE Project	Watch EHR-specific webinars (available at www.nachc.org/prapare)	Read PRAPARE Toolkit Chapter 8: Build Capacity to Respond to Data	Read PRAPARE Toolkit Chapter 10: Track Enabling Services
	Read PRAPARE Toolkit Chapter 2: Engage Key Stakeholders and Answer Commonly Asked Questions	Read PRAPARE Toolkit Chapter 5: Workflow Implementation	Read PRAPARE Toolkit Chapter 9: Respond to Social Determinants Data with Interventions	Read PRAPARE Toolkit Chapters 6 & 7: Develop a Data Strategy & Understand and Evaluate Your Data
	Become familiar with PRAPARE Toolkit Chapter 3: Strategize the Implementation Process	Watch webinar recording: Strategizing Workflows to Implement PRAPARE	Watch webinar recording: Integrating Clinical and Non-Clinical Services to Address Social Determinants of Health	Watch webinar recording: Findings from PRAPARE: Data Analyses Regarding SDH and Health Outcomes

Approximate Timeline



Adapted from the [PRAPARE Project](#)